

**GOVERNMENT OF TELANGANA  
ABSTRACT**

LAW DEPARTMENT - Expenditure incurred on outsourcing of three (3) Data Entry Operators through a registered man power supplying agency - Sanction of Rs.38,188/- (Rupees thirty eight thousand one hundred and eighty eight only) to M/s. Signy Management Services Private Limited, Hyderabad for the period from 02.06.2014 to 30.06.2014 - Sanctioned - Orders - Issued.

**LAW (E.I) DEPARTMENT**

G.O.Rt.No.27

Dated: 15.07.2014.

Read the following:-

1. G.O.Rt.No.4271, Finance (SMPC) Department, dated: 10.10.2008.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated: 12.01.2011.
3. G.O.Ms.No.84, Finance (SMPC-II), dated:17.04.2014.
4. G.O.Rt.No.612, Law (M.I) Department, dated 03.05.2014.
5. G.O.Rt.No.614, Law (M.I) Department, dated: 03.05.2014.
6. O.O.Ms.No.23, Law (M.I) Department, dated 02.06.2014.
7. From M/s.Signy Management Services Private Limited, Hyderabad, Bill No.0030, dated 08.07.2014 for Rs.38,188/- along with Advance Stamped Receipt.

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**O R D E R:-**

In the G.O. 4<sup>th</sup> read above, the services of the following certain persons working on outsourcing basis on 31.03.2014 with the prior approval of the Finance Department were extended up to 30.06.2014:-

Sl. No.	Designation	No. of persons	Remuneration per month
1.	Data Entry Operator	8	Rs.9,500/-
2.	Typist (Telugu)	1	Rs.8,400/-
3.	Drivers	3	Rs.8,000/-
4.	Office Subordinates	6	Rs.6,700/-

2. In the G.O. 5<sup>th</sup> read above, sanction was accorded for payment of an amount of Rs.2,17,055/- (Rupees Two lakh seventeen thousand and fifty five only) towards remuneration 5% Agency Commission and other statuary payments for the period from 21.03.2014 to 31.05.2014 to M/s. Signy Management Services Private Limited, Hyderabad, for sponsoring seven (7) Data Entry Operators to Law Department on outsourcing basis.

3. In the reference 6<sup>th</sup> read above, four (4) Data Entry Operators working on outsourcing basis in Law Department were provisionally apportioned to work in Law Department, Telangana State Secretariat, with effect from 02.06.2014.

4. In the reference 7<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted a bill along with Advance Stamped Receipt for Rs.38,188/- (Rupees thirty eight thousand one hundred and eighty eight only) towards remuneration, 5 % Agency Commission, Professional Tax and other statutory payments during the period from 02.06.2014 to 30.06.2014 for sponsoring three (3) Data Entry Operators.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.38,188/- (Rupees thirty eight thousand one hundred and eighty eight only) to M/s. Signy Management Services Private Limited, Hyderabad, towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 02.06.2014 to 30.06.2014 for sponsoring three (3) Data Entry Operators to Law Department on outsourcing basis as per the details shown below:-

<b>Bill No. &amp; Date</b>	<b>Total</b>	<b>Amount</b>	<b>Period / Classification</b>
Bill No.0030, Dt:8.7.2014	For 3 DEOs (30 days)	27,550.00	From 02.06.2014 to 30.06.2014 for (29) days (For 3 DEOs @ Rs.9,500/- per head)
	(-)	3,306.00	12% on remuneration towards Employees Contribution to Provident Fund
	(-)	482.00	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	<b>Sub-Total (A)</b>	<b>23,762.00</b>	
	(+)	3,306.00	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	3,750.00	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	482.00	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	1,309.00	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	1,378.00	5% on remuneration towards Agency Commission
	<b>Sub-Total (B)</b>	<b>33,987.00</b>	
	(+)	4,201.00	12.36% on Total Bill (12% Service Tax and 0.36% on Service Tax towards Education cess)
	<b>Grand Total</b>	<b>38,188.00</b>	
<b>(In words Rupees Thirty eight thousand one hundred and eighty eight only)</b>			

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6. The expenditure sanctioned in Para (5) above shall be debited to "2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services".

7. Law (Claims) Department are requested to draw an amount of Rs.38,188/- (Rupees thirty eight thousand one hundred and eighty eight only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad, State Bank of Hyderabad, Branch - Nallakunta, A/c.No.62097661025, IFSC Code - SBHY0020083.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.7,921/- (Rupees seven thousand nine hundred and twenty one only) each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to S/Sri G.Pullaiah, L.Balu, J.Ravi Teja, Data Entry Operators, Law Department, towards remuneration for the period from 01-06-2014 to 30-06-2014 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individuals employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

9. This order does not require the concurrence of Finance, under the orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**A.SANTHOSH REDDY,  
Secretary to Government,  
Legal Affairs, Legislative Affairs & Justice.**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmutt,  
Nallakunta,  
HYDERABAD- 500 044.

Copy to: The Dy. P.A.O., Telangana Secretariat Branch, Hyderabad.

,, : Law (Claims) Department.  
,, : S/f and S/c.

// Forwarded :: By Order //

**SECTION OFFICER**